**End of Life To-Do Checklist**

Print this out and fill in. Use n/a if something is not applicable.

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| **Next Step for 5 Wishes** | **Date to Complete** | **Date Completed** | **Notes** |
| Discuss with Health Care Agents |  |  |  |
| Complete 5 Wishes |  |  |  |
| Complete Addendum |  |  |  |
| Sign in front of Witnesses |  |  |  |
| Witnesses to Sign |  |  |  |
| Send a Copy to HCA’s |  |  |  |
| Send a Copy to Doctor/s |  |  |  |
| Send a Copy to Family/Friends |  |  |  |
| Discuss with Important People |  |  |  |
| Fill out Wallet Card & Put in Wallet |  |  |  |
| Store Completed Documents |  |  |  |
| Stay Connected to Buddy for Mutual Support |  |  |  |
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| **Next Step for Financial Tasks** | **Date to Complete** | **Date Completed** | **Notes** |
| Confirm Beneficiaries with All Banks/Investments |  |  |  |
| Inform Beneficiaries |  |  |  |
| Create Will Including Sign & Notarize |  |  |  |
| Discuss Execution Role with Potential Candidates |  |  |  |
| Give Copy of Will to Executor/Executrix |  |  |  |
| Important Passwords to Executor/Executrix |  |  |  |
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| **Next Step for Other Documents** | **Date to Complete** | **Date Completed** | **Notes** |
| Declaration for Disposition of Physical Body |  |  |  |
| Burial or Cremation or Compost Arrangements |  |  |  |
| Death Certificate Details Filled Out |  |  |  |
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| **Next Step for……..** | **Date to Complete** | **Date Completed** | **Notes** |
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